

## Orientation week

# Incoming EXCHANGE students August 24 to 28, 2010

(preliminary programme)

**Please be on time.**  
**Please bring your passport every day.**

## Tuesday 24 August

**08.15-09.00, building B, room 046**  
Breakfast

**09.00-09.30, room B 050**  
Welcome by Mr Pascal Ameye, Head of Students Exchange Programmes and Dr Jean Philippe Ammeux, Director of IESEG

**09.30-10.30, room B 050**  
Presentation of IESEG School of Management and the study programme, by Mr Pascal Bied, Director of Bachelor Programme and Mr Etienne Grimonprez, Director of Master Programmes

**10.30-10.45, room B 050**  
IT and computers, by Mr Cédric Malvache, IT-Manager

**11.00-11.30, room B 050**  
French language course (FLE), Language Café and other French language activities by Mr Bohdan Pawlyszyn, Language Coordinator

**11.30-12.00, room B 050**  
International Club presentation

**12.00-12.30, room B 050**  
Practical information by Ms Mathilde Liénard and Ms Héléne Guinard, International Relations Officers

**12.30-13.30, room B 050**  
Distribution of IESEG email accounts details

**12.30-13.30, room B 046**  
Lunch

**14.00-14.30, room B 050**  
Explanation about French health system, Dr Monique Mathieu

**14.30-16.00, room B050**  
Intercultural communication, Mr Grant Douglas

**16.00-16.15, in front of building B**  
Group photo

**From 16.15 to Wednesday evening**  
Please make an appointment for individual meetings for course registration by writing your name on the schedule (individual meetings are scheduled Thursday afternoon and Friday morning)

**16.30 – 18.00**

Guided tour of the school, libraries and the university area, by the International Club

**From 17.00 to Wednesday midnight**

Online registration to courses. Any registration after that hour will not be effective.

**19.30 Meet in front of building A**

Diner at restaurant with Club Inter.  
Required participation: 11 Euros

## Wednesday 25 August

**09.00-10.00, offices A 212, A 302, B 250**

Possibility for questions and answers about course registration with Study Department staff

**10.00-12.30, office D 17**

Health insurance and student card (1<sup>st</sup> session, for European students)

**12.30-13.30, room B 046**

Lunch

**13.30-14.00, hall building A**

Bank presentation. Bank representatives will then be available in **Building A, ground floor**, all afternoon to help you open bank accounts

**14.00-15.30, room A 201**

New Visa procedures / Administrative procedures on how to apply for residence permit. For non-European students only. Please bring your passport. Please be on time, we will complete the procedure all together.

**16.00-17.00, room A 101**

French (FLE)-test for students who already studied French before and wish to take French class.

**Midnight: closure of course online registration**

## Thursday 26 August

**9.00-12.00, room D 01**

Health insurance and student card (2<sup>nd</sup> session: for non-European students)  
09.00 to 10.00: family names A to H  
10.00 to 11.00: family names I to P  
11.00 to 12.00: family names Q to Z

**No lunch organised**

**13.30-17.30**

Individual meetings for course registration, please make an appointment in room A 212 beforehand

**Lille by night by Club Inter**

## Friday 27 August

**08.30-12.30, Study Department**

Individual meetings for course registration, please make an appointment in room A 212 beforehand

**No lunch organised**

**14.00-18.15, City Tour with the International Club**

**Lille by night by Club Inter**

## Saturday 28 August

Day-trip with International Club