

## One school, two campuses: Lille – Paris

### IÉSEG School of Management

Established in Lille in 1964, within Université Catholique de Lille, France's largest private university, IÉSEG is now one of the top 10 business schools in France. It was ranked 6th by the Magazine L'Étudiant/L'Express in its Ranking of Academic Excellence in French Business Schools 2012 ; ranked 24th in the world in the Financial Times Global Masters in Management Rankings 2013.

The mission of the school is to prepare students to become complete, international managers who initiate change, and contribute to the development of responsible, innovative and enlightened organizations.



### LILLE Campus

Address: 3, rue de la Digue  
Zip Code / City: 59000 Lille  
Country: FRANCE  
Tel: +33 (0) 320.545.892  
Fax: +33 (0) 320.574.855  
Website: [www.ieseg.fr](http://www.ieseg.fr)

Lille is the 3rd student city in France, French youngest and friendliest metropolis with a vibrant cultural scene and outstanding quality of life. It is the gateway to north-western Europe with 5 European capitals within a 250 km radius: IÉSEG is easily reached from Brussels (35 minutes), London (1h20) and Paris (1hour). Landing at Paris Charles De Gaulle airport and taking the TGV fast train is the most convenient way to get to Lille (50 minutes). You will discover a unique blend of European traditions, integrating the charm of French city life and with Northern European architecture and history.

The school has its own facilities at the heart of the beautiful Catholic University campus, next to the peaceful Jardin Vauban and within easy walking distance from student residences and the commercial and cultural centre of Lille. On 10,000 m<sup>2</sup> the campus has 20 lecture halls, 23 classrooms, 7 multimedia rooms, 1 trading room, 1 library, 1 cafeteria and rooms available for school associations.

With more than 220 partner universities located in more than 50 countries, IÉSEG strives to create a truly international learning environment for its students, faculty and staff. IÉSEG currently hosts 3400 students on its both campuses, with 1000 international students. More than 84% of IÉSEG faculty is international.

**Programs are taught completely in English:** we offer on both campuses a 3-year Bachelor of Business Administration covering the fundamentals of management followed by a 2-year Master of Science (MSc) programme in which the students deepen their management knowledge and choose a specialisation (**Programme Grande Ecole**).



### PARIS Campus

Address: Socle de la Grande-Arche, 1, parvis de la Défense  
Zip Code / City: 92044 Paris-La Défense cedex  
Country: FRANCE  
Tel: +33 (0) 155.911.010  
Fax: +33 (0) 147.759.375  
Website: [www.ieseg.fr](http://www.ieseg.fr)

As France's capital, Paris is a major source of culture, history, fashion, food, and more. The city's rich cultural and historical base, coupled with its tendency to transform and develop, makes Paris an innovative and dynamic city. It was ranked 1st in the QS Best Student Cities Ranking 2012.

Paris campus opened in 2009 in the heart of the business district of «La Défense» more precisely in the «Grande Arche». On the 9000 m<sup>2</sup> the campus has 16 lecture halls, 13 classrooms, 3 multimedia centres, 1 trading room, 1 library, 1 cafeteria and rooms available for school associations.

This prime location allows the school to reinforce its links with companies and build on its already excellent reputation nationally and internationally (1 500 companies). La Défense is itself a very important economic area: the campus is close to a big shopping centre, restaurants, snack bars, cinemas, and above a RER station (transportation), 45 minutes from TGV train station Gare du Nord, 55 minutes from Paris CDG airport.



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### CONTACT DETAILS



Head of International Exchange Programmes - Partnerships Development  
**Mr Pascal Ameye**  
[p.ameye@ieseg.fr](mailto:p.ameye@ieseg.fr)  
>> Coordination of international exchange programmes, academic advisor, nominations and applications



Associate Director - International Relations  
**Ms Marta Vazquez**  
[m.vazquez@ieseg.fr](mailto:m.vazquez@ieseg.fr)  
>> Management of international services, academic advisor



International Partner Relations Coordinator - Assistant to Associate Dean – International  
**Ms Mathilde Liénard**  
[m.lienard@ieseg.fr](mailto:m.lienard@ieseg.fr)  
>> brochures, information package



International Services Coordinator Lille Campus  
**Ms Coralie Leducq**  
[c.leducq@ieseg.fr](mailto:c.leducq@ieseg.fr)  
>> General requests, application, administrative formalities, health, residence title, housing subsidy, etc.



International Services Coordinator Lille Campus  
**Ms Héléne Guinard**  
[h.guinard@ieseg.fr](mailto:h.guinard@ieseg.fr)  
>> General requests, housing, administrative formalities, orientation week, health, etc.



International Services Coordinator Paris Campus  
**Ms Nikki Manning**  
[n.manning@ieseg.fr](mailto:n.manning@ieseg.fr)  
>> General requests, housing, administrative formalities, orientation week, health, etc.



### ACADEMIC CALENDAR 2014/2015

#### Semester 1 (Fall)

Arrival Date: last week of August.  
**Preferred day: 25<sup>th</sup> August 2014**  
Mandatory Orientation week: **August 26<sup>th</sup> to 30<sup>th</sup> 2014**  
Beginning and end of semester (including examination period):  
**September 1<sup>st</sup> to December 19<sup>th</sup> 2014**

#### Semester 2 (Spring)

Arrival Date: 1<sup>st</sup> week of January.  
**Preferred day: 5<sup>th</sup> January 2015**  
Mandatory Orientation week: **January 6<sup>th</sup> to 10<sup>th</sup> 2015**  
Beginning and end of semester (including examination period):  
**January 12<sup>th</sup> to end May 2015**

**Exchange students are requested to stay until the end of the scheduled exams. No special early exams can be arranged for them.**

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### APPLICATION PROCEDURE FOR BOTH CAMPUSES

**Application Procedure:** When applying, students will have already chosen which campus they will go to, in agreement with their home university in agreement with their home university (online choice).

**Application Deadlines:** Semester 1 (August to December) and academic year: **May 31<sup>st</sup>**  
Semester 2 (January to May): **October 31<sup>st</sup>**

**Information Materials:** Downloadable on our website:  
<http://www.ieseg.fr/> under «International > Study @ IÉSEG in exchange»

**ONLINE Application:** **You are required to read the present “Exchange Programme Information” and then apply online on <http://application.ieseg.fr/> , choose Echanges Internationaux or Exchange Program, and follow the indicated procedure online.**



Please note that students who do not apply ONLINE will not be enrolled in our programme. Do not forget to SUBMIT your application at the end of the online process.

No letter of acceptance will be issued as long as the students do not apply online and send the application and required documents.

**Required Documents:**

- IÉSEG online application form printed and completed
- Signature from your home university on your application
- Learning agreement (course list)
- Original transcripts of grades
- Statement of interest (letter indicating reasons for applying)
- **1 electronic passport photo** (to upload in your online application: it will be used for your IÉSEG student card and student yearbook): clear background, head and shoulders only, jpg, jpeg, png or gif format. **NO holiday or group photo!**

You should also bring with you: a birth certificate in French (please keep it with you for the registration to French health insurance and for housing subsidy – for non-European students). You may get in touch with the French Consulate or Alliance Française for advice on translation in French.

**Application Mailing Address (candidates to both campuses) :** IÉSEG School of Management  
Mr Pascal AMEYE  
Head of International Exchange Programmes  
International Relations Department  
3 rue de la Digue  
59000 Lille – FRANCE  
Fax: +33.320.574.855 / Email: [p.ameye@ieseg.fr](mailto:p.ameye@ieseg.fr)  
(if necessary, we will accept faxes or emails in the first instance, but originals must be mailed as well)

**Approval Process:** Once the application is approved by the academic advisor, we send the original acceptance letter to the partner institution. We send a copy by e-mail to the student, as well as IÉSEG Passport (guide for international students), and our housing application procedure. We do not send the information package to students. We send them an arrival guide including the program of the orientation week prior to the beginning of the semester.

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### ACADEMIC INFORMATION

#### Academic Levels offered: Undergraduate and Graduate

**Language of Instruction:** Undergraduate: English and French. The BBA can be followed fully in English.  
Graduate: English

**More than 200 courses taught in English are available.**

Working level of the language in which selected courses are taught is requested. No official test is required for partner universities' students (French or English).

#### List of courses:

A «**list of courses available for exchange students**» is downloadable on our website [www.ieseg.fr](http://www.ieseg.fr) under «International > Study @ IÉSEG in exchange > Course List».

With this list, check «**International > Study at IÉSEG in Exchange > Course Catalogue**» for the ECTS course code explanation, for a more efficient course research

(<http://www.ieseg.fr/en/international/study-at-ieseg-in-exchange/course-catalogue/>). Then from that page, check **Université Catholique de Lille general course catalogue** for course syllabus:

<http://www.univ-catholille.fr/our-academic-departements/search-course.asp?Etablissement=6&domaine=o&motclef=#etb>

For each of your researches, do not modify the following options: Keywords: nothing ; School or Faculty: IÉSEG ; Domain: All ; Academic year: 2012-2013 or 2013-2014.

**Language of instruction:** Choose courses according to the language in which they are taught:

Chinese, English, French, German, Italian, Spanish or All. Most courses taught in other languages than French and English are language courses.

**Term:** Choose S1 for Fall semester (August – December) and S2 for Spring semester (January – May)

**Bachelor courses:** Enter the following options: Level: the 2<sup>nd</sup> “bachelor” option ; Year of study: 1 for 1<sup>st</sup> year, 2 for 2<sup>nd</sup> year, 3 for 3<sup>rd</sup> year of our bachelor programme (our BBA is in 3 years).

**Master courses:** Enter the following options: Level: Master; Year of study: All. **Majors** in Audit and Control, Finance, Strategic Organization and Human Resource Management, Entrepreneurship and innovation, International Business Economics and Strategy, International Negotiation and Sales Management, Marketing, Management of Information Systems, Operations Management, Quantitative Methods

**Language courses:** Enter the following options: Language of instruction: Chinese, English, French, German, Italian, Spanish or All ; Level: TRANSVERSAL

**Please contact Pascal Ameye ([p.ameye@ieseg.fr](mailto:p.ameye@ieseg.fr)) for further details.**

#### Course Load:

In the European Credit Transfer System (ECTS), the normal workload for a full-time student is 30 credits per semester. The number of contact hours varies from the format and the level of the course. Therefore students usually have to attend from 8 to 15 courses per semester to get 30 ECTS. We recommend exchange students to take a minimum of 20 credits per semester.

A Learning Agreement (course list) must be established with the home institution.

#### Course Enrolment:

While every effort is made to ensure the accuracy of the information available at the time this catalogue is prepared, the institution reserves the right to make change at any time without prior notice.

Course registration is done during the mandatory orientation seminar. **All exchange students have access to Bachelor courses (3 years). Bachelor students having completed at least 2 years and Master students have access to Master electives (and should pay attention to prerequisites).**

Students will be able to see if there is any course overlap only during the mandatory orientation seminar with timetables available on our Intranet. Our academic advisors help them with their course schedule. Students still have 3 weeks after the orientation week to add and drop courses.

#### Grading System:

Grading scale goes from 0 to 20. **The lowest passing grade for exchange students is 10/20 for Bachelor and Master courses.** A note on grades is available on the transcript which is sent to the home university at the end of the student's stay.

**French as Foreign Language:** Courses for beginners, pre-intermediates, intermediates and Business French for advanced levels are offered



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### HOUSING

#### Housing Offer

**IESEG provides different housing options:** student and private residences, as well as private housing (private landlords). Students can choose out of those options, and give their 3 choices to our housing contact by email.

Housing application details will be sent to the student with the acceptance letter. It is on a **first-come, first-served** basis. It will be more difficult to find housing on arrival, **so we greatly advise students to register for housing as soon as we contact them.**

**Leasing contracts are for a one semester period minimum.**

**(Fall: August 1<sup>st</sup> till December 31<sup>st</sup>; Spring: January 2<sup>nd</sup> till June 30<sup>th</sup>)**

**Our International Services Coordinators will support students in this process, so they should not hesitate to contact them for any question about housing or for assistance.**

#### Housing Insurance

Students are required to subscribe an insurance to cover personal and civil liability. Coordinators will send information to students before arrival.

### LILLE

#### Housing Offer:

On- and Off-campus housing in university and private residences, private housing.  
<http://www.ieseg.fr/en/international/student-support-services-intl/housing/>  
Contact: [housinglille@ieseg.fr](mailto:housinglille@ieseg.fr)

**Approximate Cost of Housing:** Between EUR 350 and 550 per month, depending on type of housing and duration of stay.

### PARIS

#### Housing Offer:

Off-campus housing in student and private residences, private housing.  
<http://www.ieseg.fr/en/international/student-support-services-intl/housing/>  
Contact: [housingparis@ieseg.fr](mailto:housingparis@ieseg.fr)

**Approximate Cost of Housing:** Between EUR 400 and 850 per month, depending on type of housing and duration of stay.

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### ADDITIONAL INFORMATION

**Visa:** **Non-European students must ask for a student long stay visa for studies (D visa), also called VLSTS (visa de long séjour valant titre de séjour) to the French Consulate of their home country.**

For stays less than 6 months, students may get a visa which exempts them from residence permit. In that case, they won't have any administrative formalities to complete upon arrival but the visa may prevent them from travelling abroad during their whole exchange study period and will prevent them from receiving the financial support for accommodation from the French Government. **Students should check with the Embassy what kind of visa they will receive and which possibilities this visa offers.**

Exception: Students coming for less than 90 days (due to academic trimester system in their home university) should ask for a Schengen visa.

**Residence title:** In case non-European students have to apply for a residence title in France, we'll help them with the administrative procedure. Cost: fiscal stamp of 58 Euros (to be paid once for the whole stay).  
In case of extended period of study in France, the residence title will have to be renewed at extra costs.

**Health Insurance:** European students must ask for the European Health Insurance Card in their country. Quebec citizens must ask for the SE401 Q106. If European and Quebec citizens do not have these documents, they will have to subscribe to the French health insurance.

Non-European students staying more than 3 months are obliged to subscribe to the French health insurance before arrival (around EUR 210), but we also encourage them to have an international insurance, covering them for travels, lost luggage, repatriation and civil liability.

**Our staff will provide students with complementary information and wire payment details. For those who stay a complete academic year, please bring a birth certificate with «apostille» for the registration to the French health insurance.**

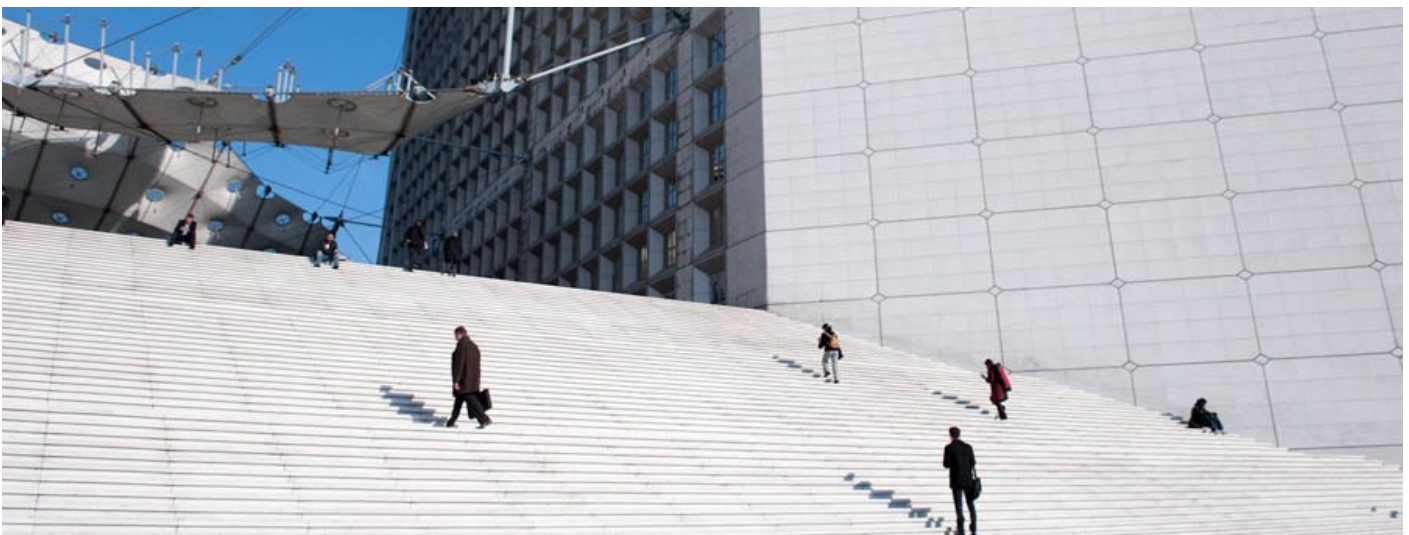
#### Pick-up Service upon Arrival:

**LILLE:** It can be arranged by the "International Club" of IÉSEG. Arrival details in Lille (in Lille-Flandres or Lille-Europe train stations) to be sent to the following address ASAP: [clubinternationallille@ieseg.fr](mailto:clubinternationallille@ieseg.fr). Available on the Monday preceding the orientation week only.

**PARIS:** It can be arranged by the "International Club" of IÉSEG. Arrival details in Paris (in CDG and Orly airports) to be sent to the following address ASAP: [clubinternationalparis@ieseg.fr](mailto:clubinternationalparis@ieseg.fr). Available on the Monday preceding the orientation week only.

**International Club** IÉSEG "International Club" is an association of voluntary IÉSEG students who studied abroad. They organise trips, parties, language café, international diners, buddy, etc. so you will take advantage of your time in France. This association is present on both campuses.

Lille: [clubinternationallille@ieseg.fr](mailto:clubinternationallille@ieseg.fr) - Paris: [clubinternationalparis@ieseg.fr](mailto:clubinternationalparis@ieseg.fr)





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### BUDGET

**Cost of living in LILLE: Between 855 and 1055 Euros (EUR) per month:**

- Accommodation: from 350 to 550 €
- Food: 200 €
- Books and materials: 50 €
- Transport: 80 € (rather leisure)
- Electricity: 45€
- Phone & Internet: 30€
- Personal: 100 €

Don't forget:

French Health insurance for non-Europeans: 210 € for 2013/14 (+ eventual transfer fee)  
Residence permit / OFII fiscal stamp: 58 €  
Housing deposit (1 month rent) - Housing admission fee  
Insurance on accommodation - 45 € per year for a studio/T1  
TGV to Paris - 20 to 50 € one way

You will get reduced prices with your IÉSEG student card for the movies, museum, train station, bus pass, etc.

Food: In university residences, breakfast is provided and included in the rent.  
IÉSEG students have access to IÉSEG cafeteria and to subsidized meals in all university cafeterias throughout France.  
Students pay on a per-meal basis (full meal at the cafeteria: 3€) plus AEU card 11€ (to be paid once) ; [www.aeu.asso.fr](http://www.aeu.asso.fr) .

**Cost of living in PARIS: Between EUR 1130 and 1580 per month:**

- Accommodation: from 450 to 850 Euros
- Food: 300 €
- Books and materials: 50 €
- Transport: 150 €
- Electricity: 50€
- Phone & Internet: 30€
- Personal: 150 €

Don't forget:

French Health insurance for non-Europeans: 210 € for 2013/14 (+ eventual transfer fee)  
Residence permit / OFII fiscal stamp: 58 €  
Housing deposit (1 month rent) - Housing admission fee  
Insurance on accommodation - 45 € per year for a studio/T1

You will get reduced prices with your IÉSEG student card for the movies, museum, train station, bus pass, etc.

Food: IÉSEG students have access to IÉSEG cafeteria and to subsidized meals in all university cafeterias throughout France.  
Students pay on a per-meal basis. A full meal at the cafeteria costs 5€. There is a big shopping centre outside the Grande Arche with many fast-foods and restaurants.

**For further details, please refer to our IÉSEG information for incoming exchange students available on:**  
**<http://www.ieseg.fr/en/international/study-at-ieseg-in-exchange/>**

**If you still have some questions, you can contact us at:**  
- **[h.guinard@ieseg.fr](mailto:h.guinard@ieseg.fr)** and **[c.leducq@ieseg.fr](mailto:c.leducq@ieseg.fr)** for Lille campus  
- **[h.elkouari@ieseg.fr](mailto:h.elkouari@ieseg.fr)** and **[k.leminh@ieseg.fr](mailto:k.leminh@ieseg.fr)** for Paris campus

IÉSEG is a member of :

