



Presentation Timing

Presenters are asked to make their way to the room in which they are presenting a minimum of 15 minutes prior to the start of the session to allow them to meet the chair of the session. The chairs will remind the presenter of their timings before the start of the session. All presenters have 20 minutes for their presentation, with 10 minutes immediately after their presentation for discussion and to take questions from the audience.

Please ensure you keep within your allocated presentation time otherwise the Chair will ask you to conclude. Chairs (most of the time the last presenter of the session) are in charge of time management and moderating the discussion. The programme contains a high number of presentations and it is therefore imperative that sessions start and finish on time.

Room Audio Visual Equipment and Support

Each presentation room is equipped with a PC (with internet connection) and a projector. We request the authors to bring their slides in PowerPoint format on a USB memory drive. As back-up, we suggest that the authors save a copy of their presentation electronically on an internet site which can be accessed. There will be students outside of each room who can help in case of problems occur with the audio visual equipment. Please seek their support if needed.